

CROXTETH PARK RIDING CENTRE COVID 19 SPECIFIC RISK ASSESSMENT JUNE 2020

The corona virus (Covid 19) is a highly contagious and potentially lethal infection that is currently a global emergency affecting all areas of business. The following risk assessment outlines protocols that have been implemented at Croxteth Park Riding Centre in order to prevent the spread of Covid 19. These measures are in place to protect all staff, volunteers, visiting clients and their extended family and contacts. These measures will remain in place until such time as the British Government advise that it is safe to relax these measures.

AREA OF WORK	RISK	PERSONS AT RISK	LEVEL OF RISK	ACTIONS TAKEN TO LIMIT RISK
Bookings and payment	Contamination through close contact and handling cash and paperwork	Clients, staff and students	HIGH	All bookings by phone in advance only. Payments by cash inserted in an envelope (with client's name written on the outside) or by BACS. Bookings only accepted from existing clients who have already completed and signed an online client registration form.
Outside clients arriving for lessons	Contamination through close contact and shared use of facilities including toilets, gates, doors and equipment.	Clients, staff and students	HIGH	All lessons timed to allow extra time between client arrival and departure. Clients asked to arrive no more than 10 minutes before their lesson time. Hand sanitizer available at entrance to yard. All horses prepared to ride by Staff and brought out to clients at the outdoor school. No Clients to enter the stable buildings. Only advanced riders who are able to adjust stirrups and girth and can mount independently are allowed to ride. Only coaches to open gate to arena. All clients to wear clean gloves for each visit. All clients to use their own P.P.E. Separate toilet facilities for staff and clients. All toilet facilities to be disinfected frequently.
Lessons	Contamination through close contact and shared use of facilities.	Clients and Coaches	HIGH	No spectators on class lessons. Spectators limited to 1 family member only and for riders under 18 years of age only on private lessons. Social distancing measures maintained throughout each session.
Accidents during sessions	Contamination through close contact	Clients and coaches	HIGH	First aid equipment available at arena to include full P.P.E. for Coach to include masks, and gloves. All coaches to carry a mobile telephone. All lessons risk assessed and kept within rider's competence. Coaches trained in non air sharing C.P.R. All horse allocation done by Viv or Christina.
Returning horses to the yard after lessons	Contamination through close contact and shared use of facilities including toilets, gates, doors and equipment.	Clients, staff and volunteers	HIGH	Clients to dismount, run up stirrups and stand off-side of horse. Coach to loop lunge line through bit and take horse from arena. Staff to disinfect all equipment, wipe down the horse with solution provided, untack the horse and return to the stable. Staff/volunteers then clean/disinfect tack on saddle horse outdoors.

Risk assessment updated by Viv Lines 4th June 2020.